

Fall Assembly  
October 20, 2018  
Virginia State Archive Report  
By: Sue Anker, State Area Archivist

Working with Wendy R. in the Spring of 2018 we went through the existing materials that were left in the Archives which had been in storage for many years. We determined what was salvageable and during the Spring 2018 Assembly secured a new storage location in Richmond for the items.

I went to work on completion of a notebook that has relevant information regarding each of the past thirty-nine Area Conventions. That notebook was made available for persons interested to look at during the Fall 2018 Assembly.

During a break-out group, that was called for by the Chair during the Spring 2018 Assembly, Jennifer K., Alyce T., Randi M., Marcia G. and Maria K. met with me to discuss the future. I thank them for their ideas and valuable input.

Going into the future it has been determined that for each Area Convention we will want to save:

1. An original of the registration from
2. An original of the flyer and
3. A final report from the Chair regarding budget, workshops and attendance.

At this time the following have been identified as future possibilities:

1. A traveling Archives that could be set up at Assemblies, Conventions, Workshops, or Meeting Anniversaries.
2. There is scattered information regarding Skits and Workshop ideas that I plan to organize so that people can use it to generate new ideas or re-use some old ones that were great and could be used again, this many years later.
3. Go over the tapes and see if anything can be salvageable. The box of tapes include recordings, some over twenty years old. Once identified as salvageable these items should be converted to a newer form of technology.
4. There are two hard drives that I believe are identical, but I need to determine if the information on them is repetitive of the binders I have. If they are, the paper will be destroyed, and only digital copies will be held in the Archives. It is my hope to have these items available on-line in the future with the capability of running searches for information.
5. A monthly "Look at the Past" on our website. (i.e. In 1957 there were 18 groups registered in Virginia.)

As I have been told, we have not had an Archivist for about seven years. It is therefore my goal to have a good portion of the work done by Spring Assembly 2020 and during both Spring and Fall Assemblies 2019 will identify what I have been able to accomplish. I will be, during that time, using the guidelines set by WSO, identifying what information we will be collecting and what would be duplication within the WSO. (i.e. We do not need boxes of old, World Service materials in our State Archives.)

I am excited to have this opportunity to do service work for the Area.